ANNUAL FEE NOTICE

August 1, 2011

Dear Licensee:

Annual license fees are payable during the month of September each year. **PLEASE READ THE DIRECTIONS FOR COMPLETION OF THIS RENEWAL REQUEST CAREFULLY.**

This year, all appraisers must submit proof of continuing education along with payment of annual license fees. Documentation of **twenty-eight hours (28)** continuing education **(7 of which must be USPAP Update)** must accompany the fees. The twenty-eight hours (28) continuing education must have been completed between October 1, 2009 and September 30, 2011. **Also, if you are a Trainee or Mentor you must have taken the Trainee/Mentor Orientation since October 1, 2009 in order to renew your license.** Attach the Education Credit Form you received from the instructor for each course/seminar completed. **September 30 postmarks will be honored. Please call if we can provide assistance.**

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ANNUAL LICENSE FEES PAYABLE DURING SEPTEMBER, 2011

_____ **Certified Residential Real Property Appraiser** Annual License Fee $375.00
of $335 (as of April 1, 2012) plus Washington Registry Fee of $40 (as of January 1, 2012)

_____ **Delinquent Charge If Not Received By September 30, 2011 $ 50.00
(Illegal to do appraisals after this date until all fees are paid.)

_____ Late Fee After October 10, 2011 $250.00

_____ **Additional late fee after March 31, 2012 is $50 per calendar month**

NAME (Please print) _____

LAST FOUR DIGITS OF YOUR S.S.#: _____

LICENSE/CERTIFICATION NUMBER _____

PREFERRED MAILING ADDRESS _____

RESIDENT ADDRESS _____

BUSINESS NAME _____

PHYSICAL ADDRESS FOR BUSINESS _____

TELEPHONE (work) _____**TELEPHONE (home)** _____

E-MAIL ADDRESS: _____ **FAX#**: _____

SIGNED: _____ **DATE:** _____

LICENSE RENEWAL REQUEST WILL BE RETURNED WITHOUT THE FOLLOWING:

*** All Blanks Completed On This Form**
*** Check Enclosed For Proper Fee**
*** Education Documentation Enclosed**