

**SCHEDULING**

Q: Will the Board consider extending the bid return date of May 1, 2021 by up to two weeks to allow more firms to participate in responding?

A: The correct close date for bids is June 30, 2021.

Q: Please confirm that the system Launch Date is July 15, 2021.

A: Not confirmed, launch date changed to November 1, 2021.

Q: Will the board consider a phased approach, starting with renewals?

A: No

Q: Will system demos be scheduled?

A: They are not required but can be.

Q: Have there already been demos, if so, which companies presented?

A: IGov and Tyler Technologies.

Q: When is the vendor award date?

A: As soon as possible after June 30<sup>th</sup>.

Q: Given the tight timeframes, is there a vendor already in mind?

A: No

Q: Verbiage on the LMS schedule says“ LMS must be live by July 15<sup>th</sup>, 2021, in time for testing of license renewal processing with renewals beginning August 1, 2021.” I realize that the new live date is November 1, 2021. How do you want me to revise this statement for my response?

A: The live date was revised to November 1, 2021 which is after the license renewal period.

**CONVERSION**

Q: The RFP states that conversion is necessary. How is the data currently stored?

A: Data is stored in a cloud storage. The current database uses a Citrix platform.

Q: Are there images that will need to be converted?

A: Yes, images are pdf, jpg or png files.

Q: What kind of database are they stored in?

A: Web-based, Citrix platform

**FEE COLLECTION**

Q: Is the Board required to use Alabama Interactive for collecting licensing fees?

A: No

Q: If not, is the Board able to establish a merchant account?

A: Unknown

**RENEWAL**

Q: What information is gathered in the renewal application?

A: Both appraisal renewal applications and Appraisal Management Company renewal applications can be found on the Board website.

Q: Please provide sample forms or screen shots.

A: Board forms are available on the website.

**LICENSING**

Q: How many applications are processed per year?

A: Less than 100

Q: How many renewals are processed per year?

A: Approximately 1700

Q: How many license types are there?

A: Appraisal Management Companies and five appraiser classifications. There are appraiser licenses granted to Alabama resident appraisers and reciprocal appraisers.

Q: Are there initial filings and then amendments, etc.?

A: Yes, initial applications, amendments, and renewals.

Q: What is the volume of the complaints and investigations per year?

A: Less than 100.

Q: How many education providers are there and how many course submissions per year?

A: These are on a two-year cycle. There are less than 15 education providers and approximately 250 course approvals.

**BUDGET**

Q: Do you have a budget in mind?

A: Less than \$75,000.

**RESPONSE**

Q: Which additional items are required by the state to be included on the response? I know that the Disclosure Statement is required by Code Section 41-16-82 and I have a copy of that from the Attorney General's website. Also, I have an attachment for the Beason-Hammond Act Compliance and an attachment with an Immigration Statement. Please let me know if there are any other items that I need to add.

A: The Disclosure statement is the only one required to be submitted with the proposal. Other forms required for contract review are not due until the contract is submitted to the Contract Review Committee. There is a list of those forms on the Contract Review Committee page on the Legislature's website.