

INFORMATON SHEET FOR TRAINEE APPRAISERS

- **A Trainee Appraiser who is not registered with a Mentor is in good standing but will be in an Inactive status until the Trainee-Mentor registration form is submitted to the Board.**
- **A Trainee must work under the direct supervision of the Mentor who has been approved by the Board for Mentor status.**
- **A Trainee must be accompanied by the Mentor on the first 50 appraisal assignments.**
- **Only a Mentor can make an appraisal assignment to a Trainee.**
- **A Trainee may not solicit appraisal assignments from a client in the Trainee's name.**
- **A Trainee may solicit appraisal assignments from clients for the Mentor or the Mentor's business.**
- **A Trainee may not have a business office separate and apart from the business office of the Mentor for the purpose of conducting appraisals.**
- **A Trainee who does not have a Mentor and is Inactive must complete all continuing education and pay all license renewal fees to stay in good standing.**
- **The Trainee must submit the experience log to the Board for review when the Trainee has accumulated five hundred (500) experience hours when the Trainee plans to apply for a State Registered Real Property Appraiser license; five hundred (500) experience hours when the Trainee plans to apply for a Licensed Real Property Appraiser license; seven hundred fifty (750) experience hours when the Trainee plans to apply for a Certified Residential Real Property Appraiser license and one thousand five hundred (1500) experience hours when the Trainee plans to apply for a Certified General Real Property Appraiser license. The Board will select a sample of appraisals for review to examine how effective the mentoring process is for the Trainee. A fee of \$125 for examination of the appraisal samples must accompany the log. There will not be any discipline files opened for the Trainee as a result of the examination.**
- **Upgrade applications cannot be processed until the Experience Log review has been completed.**