



ALABAMA REAL ESTATE APPRAISERS BOARD

100 N UNION ST. #370, MONTGOMERY, AL 36104 • WWW.REAB.ALABAMA.GOV • 334-242-8747

APPLICATION FOR COURSE APPROVAL

Course Title: _____ Continuing Education
 Licensure

Course Setting: In-Person Classroom Synchronous Online Asynchronous Online
(All online courses must have IDECC approval prior to submission)

Sponsor Name & Address: _____

Contact Person: _____ Email: _____

Telephone Number: _____ Web Address: _____

The sponsor (check one): Is the owner of the course.
 Has permission of the course owner to seek course approval. (Attach evidence)

Instructor(s) Name: _____

Total Credit Hours: _____ Method of Certifying Attendance: _____

Instructor Materials: _____

Type of Examination: Narrative Multiple Choice None

First Date Course Will Be Offered: _____ Course Frequency: Once Recurring

Estimated Response Time for Grading: _____ Is Course AQB Approved? Yes No
(If yes, provide AQB Approval)

Purpose of Course: _____

Note: Continuing Education Courses are not required to be tested and must be a minimum of two (2) classroom hours. Licensure Courses must be a minimum of fifteen (15) hours. USPAP Courses: at least one of the course instructors must be an AQB Certified Instructor who is also a State Certified Appraiser. Applications are approved during Board Meetings every two months and should be received 30 days prior to the Board Meeting. The Application Fee is non-refundable.

REQUIRED ATTACHMENTS:

- Instructors Qualifications Form per Instructor
- AQB Approval (Licensure Only)
- IDECC Approval (Online Only)
- Detailed Timed Outline
- Textbooks and other student material (digital data acceptable)
- Application Fee \$5.00 per Instruction Hour